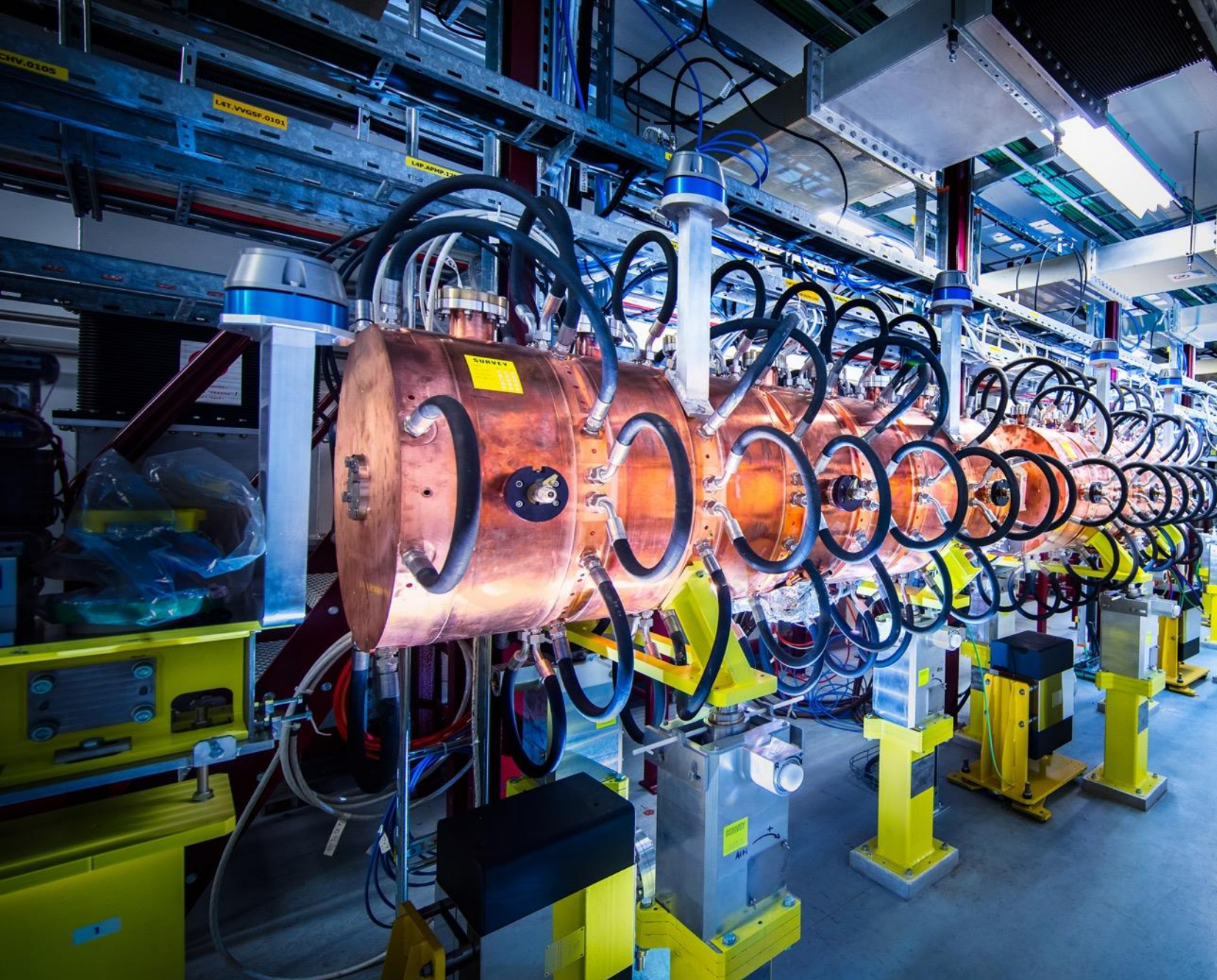




**Group meeting (May 2023)**  
**Cristina Lara**  
Head of Procurement



# Since last meeting:

- I started interviews: 20 still to do (sorry for the delay). Conclusions to be presented next meeting
- Dealt with 16 FC papers + IS annual paper (thanks for your support and reactivity)
- Presentation of NEW GGCC (Alex, Anna)
- Presentation of IVALUA (Alvaro)
- Gave comments to IA on Cost control HL-LHC

# New procedure for FC papers

## Internal review

- PO draft the FC paper
- PO sends it to concerned Dept for validation
- SL reviews it
- SL sends it by email to GL
- GL saves it in Sharepoint

## Peers review (PO participation)

- Presents for each paper: Peers +DL+GL+Merethe+SL/PO+TO translation
- Each SL/PO takes notes during the meeting and makes the necessary changes asap (maximum 24h)

# Personnel (appointments)

## Simon

Replaces me as BCO for PSS2:  
Any request concerning IT tools  
please create a ticket and copy  
Simon.  
He will discuss, prioritize and  
follow it up with FAP-BC

## Charles

Replaces me as SL of Research  
and IS (Ad interim)

## New positions

- 1 staff to replace me Sept/Oct
- 1 GRAD for Procurement  
(agreed in MTP) Oct
- 1 GRAD (paid by SY) Oct/Nov
- 1 GRAD (paid by DUNE  
project) Oct/Nov
- 1 COAS (paid by the  
Experiments)
- 1 Admin student (reports, web  
page, communication, support)

Enrico extended until  
2030 (MTP approved)

# Industrial Return: FOR ACTION

## Denmark (2.5MCHF remain to be placed to be PBMS):

- Identify potential LT procedures for all new start-up meetings and before launching any DO/IT
- MME has been informed (~800kCHF)

## Romania (1MCHF remain to be placed to be PBMS):

- Identify any possible DOs with RO firms
- Sourcing: ask the ILO for RO firms for any MS/DO
- MME has been informed (~300kCHF)

## Greece (500kCHF remain to be placed to be PBMS):

- MME has been informed (~300kCHF)
- Work with the stores if any standard product could be procure in Greece for future years

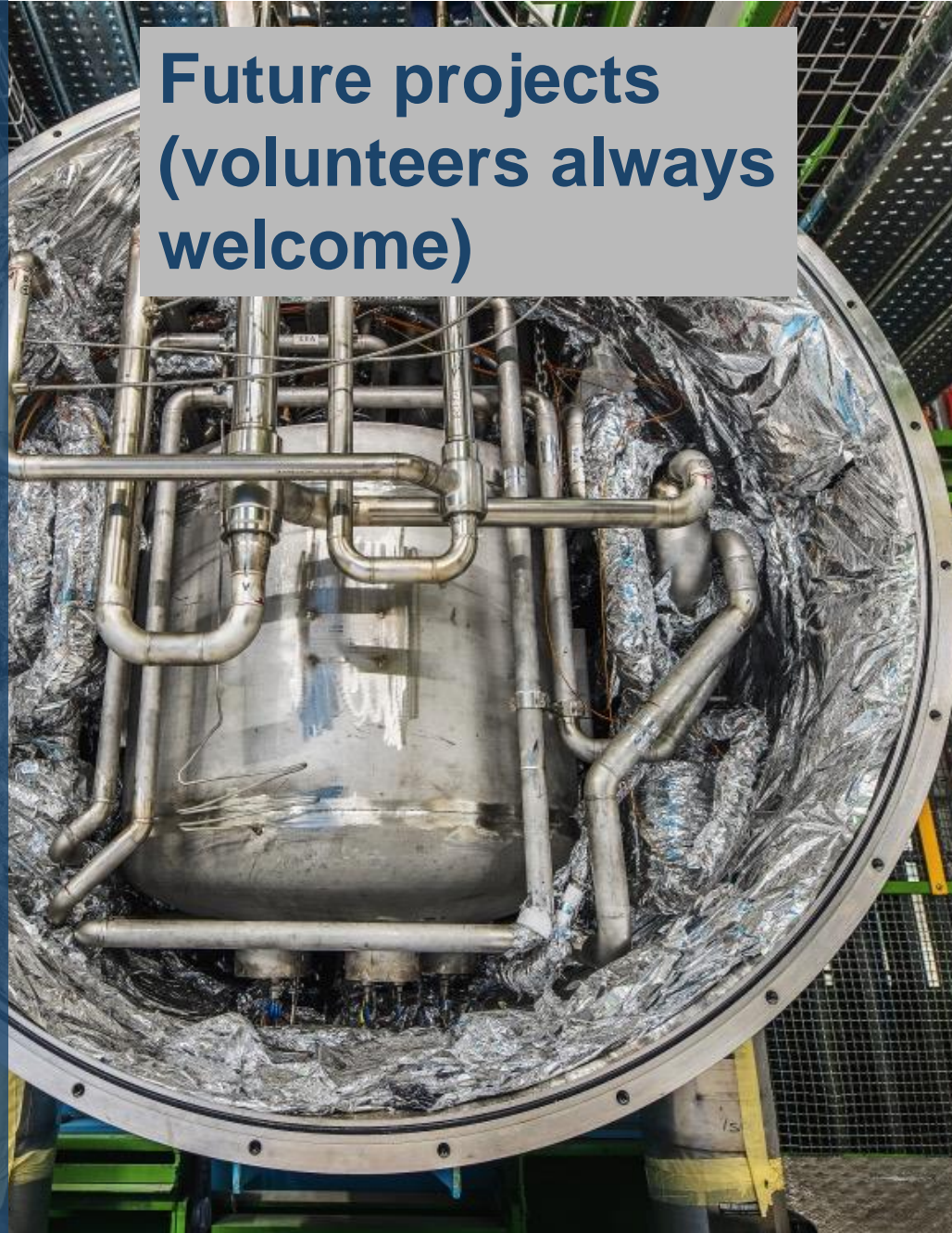
## Other countries:

- Israel (difficult situation 3.3MCHF needed)
- Pakistan (any mechanical fabrication needed?)
- Sweden

## Short term (2/3 months)

- Follow up of workload via Trello (workshop by Simon)
- Training programme for new arrivals
- Finalise re-organization (following all interviews, good ideas so far)
- Present it to ED
- Participation to F4E contracting professionals roundtable (26-28 June @ITER and online)
- New procedure for contract signature and circulation
- Financial follow up of contracts (Power BI)

## Future projects (volunteers always welcome)



## Longer term (up to one year)

- Organize two-days (~11/12 June 2024) sharing best practices with ~100 Procurement professionals from BSBF Organizations (ESA, ESO, ITER, F4E, SKA, ESS, ILL, ESRF)
- Modification of Procurement Rules (started in March aiming at finalizing it in Dec)
- Green Procurement implementation
- M/L term Procurement Plan

# Format of future Group meetings

## Report or information concerning:

- News from the Management
- Update on progress of different projects
- IR boost

## Share of experience/ lessons learnt:

- Something that went bad and needs to be improved for next time
- Something that went well

Thank you



[home.cern](http://home.cern)