

14 April 2025

Memorandum

To: Heads of Department

Cc: Fabiola Gianotti, Raphael Bello, Mike Lamont, Joachim Mnich, Charlotte Warakaulle, Giovanni Anelli, Kirsten Baxter, François Briard, Doug Heron, Cristina Lara-Arnaud, Steven Reynolds, Barbara Solich, Catherine Spencer, Legal Service

From: Chris Hartley

Object: **Delegation of signature rights**

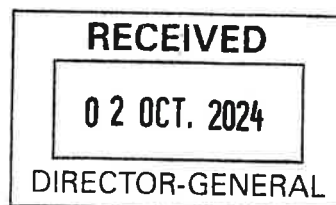
Please find attached the list of delegation of signature rights, which comes into force as of today, 14th of April 2025, and therefore cancels the previous list.



Chris Hartley
Head of Industry, Procurement and
Knowledge Transfer Department



European Organization for Nuclear Research
Organisation européenne pour la recherche nucléaire



DG-M-20 24 - - 232

DELEGATION OF SIGNATURE RIGHTS

(Version of 1 September 2024)

Introduction

At the European Organization for Nuclear Research (CERN), the delegation of signature rights plays a crucial role in various aspects of its operations. Such delegation serves as formal authorization from the Director-General to specific individuals enabling them to sign on behalf of CERN. This delegation of authority ensures efficiency and accountability in decision-making processes across different functional areas within the Organization.

This document outlines and defines the specific powers and responsibilities delegated by the Director-General and certain Department Heads within the Organization in respect of the Human Resources (HR) Department, the Finance and Administrative Processes (FAP) Department, the Industry, Procurement and Knowledge Transfer (IPT) Department, the Information Technology (IT) Department, and the CERN & Society Foundation.

The purpose of this document is to guide the user in relation to Delegated Signature authorities at CERN, and to provide valuable context for said authority. However, the Annex A document that is refreshed regularly, shall be considered the source of truth for all practical use.

Definitions and Implementation Modalities

i. Delegating Parties

The initial delegation of signature rights is made by the Director-General. Thereafter, as specified hereunder, the initial recipient may be authorized to further delegate signature rights. The individuals delegating signature rights are referred to as the "Delegating Parties". Both the Director-General and Delegating Parties may revoke any delegation of signature rights made by them at any time.

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DIRECTOR-GENERAL

ii. Authorized Persons

"Authorized Persons" are the recipients of delegated signature rights. For the avoidance of doubt, it should be noted that only persons/roles specifically mentioned on Annex A, are considered an authorized person. No signing rights exist outside of those that are delegated as per Annex A.

The following entities and individuals are designated as Authorized Persons under this document:

- a) **HR Department:** the Head of the HR Department is granted signature rights for matters related to human resources including, but not limited to, contracts, employment benefits, and the investigation of disciplinary matters. This delegation does not extend to the imposition of serious disciplinary sanctions or in respect of litigation before the Administrative Tribunal of the International Labour Organization.
- b) **IPT Department:** the Head of the IPT Department is authorized to exercise signature rights in matters concerning intellectual property, technology transfer agreements, procurement, EU Projects and related contracts.
- c) **FAP Department:** the Head of the FAP Department is granted signature rights for financial matters such as budget approvals, financial agreements, as well as all Treasury and funding matters.
- d) **IT Department:** The Head of IT department is granted signature rights for all matters pertaining to I.T issues. (eg. Open Lab, MOU, NDA and Licenses).
- e) **CERN & Society:** The indicated signers in Annex A are authorized to sign all related documents and payments on behalf of CERN & Society and the Science Gateway.

For reasons of efficiency, each Department Head may, in turn, delegate specific tasks to Authorized Persons within their departments.

The signature powers of Authorized Persons are outlined in Section 2 of this document.

An Authorized Person who changes role or leaves the Organization must be removed from the delegated signature authority list immediately.

iii. Scope of Signature Rights

- a) As the Director-General retains ultimate authority and responsibility for all matters concerning CERN, their signature is required for high-level decision-making, key international agreements, and matters of fundamental importance to the Organization.
- b) Authorized Persons are empowered to sign and execute documents, contracts, agreements, and other relevant instruments which fall within the scope of their delegated responsibilities.
- c) The full list of authorized actions is listed in Annex A of this document.

iv. Limitations and Reporting

- a) The exercise of signature rights by Authorized Persons is subject to the policies, regulations, and procedures established by CERN. Authorized Persons must ensure compliance with the applicable legal requirements and ethical standards, and with organizational guidelines.
- b) Delegation parties shall make sure that authorized persons under their departments regularly inform them of their activities and specifically of exceptional cases.

v. Review and Amendment

- a) This document shall be subject to periodic review to ensure its effectiveness and alignment with CERN's evolving needs and legal framework. Amendments may be proposed by the Director-General or the Department Heads concerned.
- b) Amendments shall be notified to all parties concerned, including Authorized Persons. The updated document shall be made readily accessible to all relevant staff members.

SECTION 2

A. Human Resources

This policy aims to establish guidelines for signing authority within the HR Department. It clarifies the individuals authorized to sign on behalf of the Department, including the HR Department Head, HR Deputy Department Head, HR Advisers, and Recruitment Coordinators.

i. HR Department Head Signing Authority

The HR Department Head has the highest level of signing authority within the HR Department. They are responsible for signing major HR decisions including:

- Employment contracts for staff members in grades 1-8;
- HR policies and procedures; and
- HR budget and resource allocation.

ii. HR Deputy Department Head Signing Authority

In the absence of the HR Department Head, the HR Deputy Department Head assumes their signing authority. In addition, the HR Deputy Department Head is responsible for signing routine HR matters that do not require the authorization of the HR Department Head, including:

- HR-related correspondence with external parties (e.g. government agencies or legal entities); and
- HR-related financial transactions within approved budget limits

iii. HR Advisers Signing Authority

HR Advisers have limited signing authority within the HR Department. They are authorized to sign in respect of specific HR matters including but not limited to:

- Routine HR documents such as letters, forms and memos;
- Non-confidential HR-related correspondence with internal or external parties;
- Notification of contract termination for limited-duration contracts; and
- Acceptance and confirmation of resignations

iv. Recruitment Coordinators

Recruitment Coordinators within the HR Department are responsible for signing specific recruitment-related documents such as:

- Offers of employment;
- Rejection letters;
- Interview schedules and confirmations; and
- Contracts of association.

v. Delegation of Authority

The HR Department Head has the discretion to delegate signing authority to other Authorized Persons within the HR Department on a case-by-case basis. Such delegation should be made in writing, clearly specifying the scope and duration of the delegated authority.

vi. Documentation

Documentation of each signed document must be maintained for record-keeping purposes.

vii. Exceptions:

Any exceptional purchases or circumstances that fall outside the scope of the signing authority mentioned above must be escalated to the Directorate for further approval

B. Industry, Procurement and Knowledge Transfer Department

This policy outlines the signing authority of individuals within the IPT Department to ensure efficient and effective purchasing processes and to maintain financial control and accountability.

The signing authority defines the level of approval required for various purchasing activities and provides guidance as to which individual(s) can authorize purchases within the department.

i. ***IPT Department Head***

The IPT Department Head has the highest level of signing authority within IPT and is responsible for overseeing all purchasing activities and ensuring compliance with all organizational policies and procedures. The specific signing authority includes:

- Authorization of major procurement contracts, agreements, and tenders;
- Approval of purchase orders that exceed amounts as per Annex A or fall outside the scope of regular procurement processes; and
- Approval of any purchasing decisions that may have significant financial implications for the Organization.

ii. ***Section Leaders***

Section Leaders hold secondary signing authority within their specific section. They are responsible for managing and supervising the purchasing and knowledge transfer activities within their section. The specific signing authority includes:

- Approval of purchase orders within predetermined value limits set by the Organization;
- Authorization of minor contracts, agreements, and tenders; and
- Approval of other purchasing decisions, especially when the relevant person is not available, which would otherwise not fall within their allowed scope of approval but require immediate attention.

iii. ***Procurement Officers***

Procurement Officers are responsible for daily purchasing operations including initiating and processing purchase orders, liaising with suppliers, and ensuring compliance with procurement policies and procedures. Their specific signing authority includes:

- Approval of purchase orders within their assigned purchasing threshold as determined by the Organization;
- Authorization of recurring purchases and contracts within predetermined value limits; and
- Assistance in evaluating supplier proposals and conducting negotiations pending approval from the relevant person or Section Leader.

iv. ***Responsibilities:***

- The relevant person is responsible for reviewing and approving purchasing decisions made by the Section Leader and Procurement Officers.
- The Section Leader is accountable for monitoring purchasing activities within their section and ensuring compliance with the Organization's policies and procedures.

-The Section Leader and Procurement Officers must adhere to the Organization's procurement policies and seek appropriate approvals based on their signing authority.

v. Exceptions:

Any exceptional purchases or circumstances that fall outside the scope of the signing authority mentioned above must be escalated to the Directorate for further approval.

C. Finance and Administrative Processes Department

This policy outlines the signing authority for financial and administrative processes at CERN including General Accounting, Third party payments, Treasury and Payroll.

i. FAP Department Head Signing Authority

The FAP Department Head has the highest level of signing authority within FAP and is responsible for overseeing all financial and administrative activities and ensuring compliance with all organizational policies and procedures. The specific signing authority includes:

- Approval of all policies within FAP
- Approval of any exceptions to the FAP policies
- Authorization of major financial contracts and agreements
- Authorization of investment of funds with partner banks exceeding 3 months duration.
- Authorization of any new bank relationship conjointly by Head of FAP and Director of Finance and Human Resources
- Approval of a new bank account

ii. Section Leaders

- Approval of all procedures
- Approval of minor contracts and agreements with a predetermined threshold
- All payments (including payments by virtual cards), transfers of funds, salaries, cash vouchers (values as per Annex A), bank guarantees, letters of credits and treasury operations (two authorized signatories)
- Return of funds that have been paid to CERN in error, may be authorized at the discretion of the Treasurer
- Authorization by Treasurer of investment of funds with partner banks up to 3 months duration.
- Authorization by Treasurer to execute Foreign Exchange Trades where necessary and required to maintain the smooth running of payment operations.

iii. Responsibilities

- The DH is responsible for reviewing and approving all financial and administrative decisions/activities.
- The Section Leader is accountable for monitoring activities within their section and ensuring compliance with the Organization's policies and procedures.

iv. Exceptions:

Any exceptional purchases or circumstances that fall outside the scope of the signing authority mentioned above must be escalated to the Directorate for further approval.

v. Documentation:

All financial transactions, approvals, and authorizations should be properly documented and retained for a period of ten years.

Documentation should be easily accessible and available for audit purposes

D. Information Technology Department

This policy aims to establish guidelines for signing authority within the IT Department. It clarifies the individuals authorized to sign on behalf of the Department.

i. IT Department Head Signing Authority

The IT Department Head has the highest level of signing authority within the IT Department. They are responsible for signing major IT decisions including:

- All IT related licence agreements including those not subject to contractual agreements
- All IT related Project Agreements and framework collaboration agreements

ii. IT Deputy Department Head Signing Authority

In the absence of the IT Department Head, the IT Deputy Department Head assumes their signing authority.

iii. Exceptions:

Any exceptional purchases or circumstances that fall outside the scope of the signing authority mentioned above must be escalated to the Directorate for further approval

E. CERN & Society Foundation

This policy outlines the signing authority for the CERN & Society Foundation.

i. CERN & Society Foundation Board Signing Authority

The Board has the highest level of signing authority within the Foundation and is responsible for overseeing all administrative activities and ensuring compliance with all organizational policies and procedures. The specific signing authority includes:

- Authorization of any new bank relationship
- Approval of a new bank account
- Approval of fundraising agreements

ii. Section Leaders Signing Authority

- All payments, transfers of funds and treasury operations (two authorized signatories)


iii. Exceptions:

Any exceptional purchases or circumstances that fall outside the scope of the signing authority mentioned above must be escalated to the Directorate for further approval

Entry into Force

This document enters into force with immediate effect upon the last signature hereunder, thereby cancelling and replacing any prior version.

Febiola Fianth 02 October 2024
Director-General Date

 Digitally signed by
James
Date: 2024.09.26
16:45:48 +02'00'

Head, Human Resources Department Date


Chris Hartley 24 September 2024

Head, Industry, Procurement and Technology Transfer Department Date

 Digitally signed by Florian
Sonnemann
Reason: Approval by FAP DH
Location: Geneva, Switzerland
Date: 25-Sep-24

Head, Finance and Administrative Processes Department Date



Head, Information Technology Department Date

30 Sept 2024



DELEGATION OF SIGNATURE RIGHTS

(version of 14 April 2025)

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A. CERN

1. HUMAN RESOURCES DEPARTMENT

General conditions

- HR Department Head and Deputy HR Department Head have the delegation of signature on all actions related to contracts of employment and association.
- HR-TA (Talent Acquisition) Group Leader and HR-TA Deputy Group Leader have the delegation of signature on all actions related to contracts of association and employment (Fellows / Associated Members of Personnel with the exception of USERS/VISC/COAS /EXAS).
- HR-CBS (Compensation, Benefits and Services) Group Leader and HR-CB Deputy Group leader have the delegation of signature on all actions related to modifications impacting salary payments.
- HR-PXE (People eXperience and Engagement) Group Leader and HR-PXE Deputy Group Leader have the delegation of signature on all actions related to contract evolution and termination for employed members of the personnel and students.

1.1. Staff Members

1.1.1. Appointment

NATURE OF ACTION	SIGNATURE	REPLACING SIGNATURE
SELECTION (Contract and Personal Administrative Action)		
Grade 1 to 8 for LD contract	HR-TA Group Leader	Deputy HR-TA Group Leader
Cat.1 grade 6 to 10 for LD contract	HR-TA Group Leader	Deputy HR-TA Group Leader
Cat.1 grade 6 to 10 for IC contract	HR PXE Group Leader	Deputy HR PXE Group Leader

1.1.2. Contract evolution

NATURE OF ACTION	SIGNATURE
Extension of contract and change of working hours	Human Resources Advisers
Award of indefinite contract	Human Resources Advisers
Internal mobility	Human Resources Advisers

1.1.3. Contract termination

NATURE OF ACTION	SIGNATURE
Notification of expiry of contract for LD	Human Resources Advisers
Mutual agreement	FHR Director, in absence of other delegation Head of HR
Notification of retirement age from grade 1 to 7	HR Department Head
Resignation acknowledgement	Human Resources Advisers for grade 1 to 7 and HR Department Head for grade 8 to 10
Dismissal	FHR Director, in absence of other delegation Head of HR

1.2. Fellows and graduates (contract of employment and amendments)

1.2.1. Appointment

CATEGORY	SIGNATURE	REPLACING SIGNATURE
Fellows and graduates	HR Group Leader	HR-TA-Group Leader
Marie-Curie Fellows	Recruitment Coordinator Programme Coordinator	HR-TA-Group Leader

1.2.2. All contractual actions FELL, GRAD, MPAts including Contract extension and termination, change of working hours etc

CATEGORY	SIGNATURE	REPLACING SIGNATURE
Contract termination (incl. Resignation Fellows and Graduates)	HR PXE (Human Resources Coordinator or Advisor)	HR PXE (Human Resources Coordinator or Advisor) Back-up
Contract Extension	HR Coordinator	HR Coordinator back up
Change of working hours	HR Coordinator	HR coordinator back-up
Mutual agreement	HR Department Head	Deputy HR Department Head
Dismissal	FHR Director	Replacement of FHR Director; alternatively, HR DH if no other nominated

1.3. Associates, Students, Apprentices

1.3.1. Contract of association and amendments

CATEGORY	SIGNATURE	REPLACING SIGNATURE
Scientific Associates	HR-TA Group Leader	HR-TA Deputy Group Leader
Guest Professors	HR-TA Group Leader	HR-TA Deputy Group Leader
Project Associates (incl. INFN)	HR-TA Group Leader	HR-TA Deputy Group Leader
Experiment Associates	EXAS contract Coordinator	HR-DHO Group Leader
Corresponding Associates	HR-TA Group Leader	HR-TA Deputy Group Leader
TRAINEES /EU8	HR-TA Group Leader	HR-TA Deputy Group Leader
STAG		HR-TA Deputy Group Leader
Doctoral Students (incl. INFN)	HR-TA Group Leader	HR-TA Deputy Group Leader
Technical Students	HR-TA Group Leader	HR-TA Deputy Group Leader
Administrative Students	HR-TA Group Leader	HR-TA Deputy Group Leader
Summer Students	HR-TA Group Leader	HR-TA Deputy Group Leader
Non-Member State Summer Students	HR-TA Group Leader	HR-TA Deputy Group Leader
Openlab Summer Student	HR-TA Group Leader	HR-TA Deputy Group Leader
Children of member of personnel	HR-TA Group Leader	HR-TA Deputy Group Leader
Apprentices (technical)	Laetitia DUFAY (TE)	Valeria PEREZ REALE (TE)
Apprentices (library)	HR-TA Group Leader	HR-TA Deputy Group Leader
Apprentices (HR)	HR-CBS Group Leader	HR-CBS-B Section Leader

1.3.2. Resignation, termination

CATEGORY	SIGNATURE	REPLACING SIGNATURE
All MPAts except Summer Students	HR Coordinator	HR Coordinator
Summer Students	HR-TA Group Leader	HR-TA Deputy Group Leader

1.4. Requests for payroll changes (outside EDH¹)

NATURE OF ACTIONS	SIGNATURE	REPLACING SIGNATURE
Payment of end of contract indemnities	HR-CBS-B responsible	HR-CBS-B Section Leader
Payment or deduction of MPE/MPA end of contract leave days	HR-CBS-B responsible	HR-CBS-B Section Leader
Payment of re-installation indemnities	HR-CBS-B responsible	HR-CBS-B Section Leader
Change of home station	HR-CBS-B responsible	HR-CBS-B Section Leader
Change of saved leave (if outside EDH)	HR-CBS-B responsible	HR-CBS-B Section Leader
Salary reduction in case of long term sick leave (66 2/3)	HR-CBS-B responsible	HR-CBS-B Section Leader
Responsibility award	HR-CBS-C responsible	HR-CBS-C Section Leader
Extraordinary services award	HR-CBS-C responsible	HR-CBS-C Section Leader
Authorization of joining the Progressive Retirement Programme (PRP)	HR Department Head	Deputy HR Department Head
Authorization of part-time work as Pre-Retirement Measure (PTP)	HR Department Head	Deputy HR Department Head

1.5. Requests for external activity and special leave for employed member of personnel

NATURE OF ACTIONS	SIGNATURE	REPLACING SIGNATURE
Authorization of external activity and special leave for MPEs	HR Department Head	Deputy HR Department Head

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¹ EDH roles are assigned by the HR DPO upon instruction of HR Department Head.

2. INDUSTRY, PROCUREMENT AND KNOWLEDGE TRANSFER DEPARTMENT

2.1. Procurement and Industrial Services

Signature of contracts, purchase orders, blanket orders, OSVC, amendments, extensions, delivery requests.

2.1.1. Delegation of signatures

Section	Category	Up to 30 000 CHF	Up to 50 000 CHF	Up to 100 000 CHF	Exceeding 100 000 CHF
1	Purchase orders (CA, PC, DL) OSVC Contract, amendment, contract extension	Any member of IPT-PI-OS	IPT-PI Head of Section IPT-PI Head of Group Any member of IPT-PI-CE Any member of IPT-PI-SE Any member of IPT-PI-SU Purchaser in charge of MICE Purchaser in charge of utilities	Purchaser concerned and Head of Section REPLACING SIGNATURE: Each combination of purchasers up to 50 000 CHF	IPT Head of Department and IPT-PI Head of Group REPLACING SIGNATURE: IPT-PI Head of Section <u>OSVC for Industrial Services:</u> IPT-PI-SE Head of Section and IPT-PI-SE Head of Unit REPLACING SIGNATURE: Any other IPT-PI Head of Section
2	Insurance policies Insurance broker contracts	n.a.	Carmelo SAITTA and Florian SONNEMANN Charles CARAYON REPLACING SIGNATURE: Josephine BENGTSOON Cristina LARA-ARNAUD Head of Section	Carmelo SAITTA and Florian SONNEMAN Charles CARAYON REPLACING SIGNATURE: Josephine BENGTSOON Cristina LARA-ARNAUD Head of Section	

Section	Category	Up to 30 000 CHF	Up to 50 000 CHF	Up to 100 000 CHF	Exceeding 100 000 CHF
3	Article 15 of CERN/FC/5639_ CERN/3021: Selection process of the external service providers required for the implementation of the Pension Fund's asset management process referred to in Article I 2.10 of the Rules	n.a.	Dual signature by: (i) CEO of Pension Fund and (ii) Any person in section 1 of this present document REPLACING SIGNATURE: (i) Operations or Investments Pension Fund Group Leader	Exceeding 50 000 CHF Dual signature by: (i) CEO of Pension Fund and (ii) IPT Head of Department REPLACING SIGNATURE: (i) Operations or Investments Pension Fund Group Leader (ii) IPT-PI Head of Group or IPT-PI-SE Head of Section	
4	Collaboration Agreements involving transfer of funds	Dual signature by: (i) the Department Head concerned, or Director concerned, or Project leader concerned and (ii) any person under section 8 below			
5	Energy contracts (via Ordre de Service or «electricity clicks ») and following Directorate approval	Purchaser in charge of utilities REPLACING SIGNATURE: IPT-PI Head of Group			
6	Non-disclosure agreements related to Procurement or KT activities	Dual signature by: (i) the Department Head concerned and (ii) Procurement Service (any Head of Section) or Knowledge Transfer Group for KT agreements (Head of Group or any Head of Section) REPLACING SIGNATURE: (i) Deputy Department Head or any person authorized by the Department Head for this purpose			

2.1.2. Delegation of internal controls

Section	Category	Exceeding 10 000 CHF	Up to 30 000 CHF	Up to 50 000 CHF	Up to 100 000 CHF	Up to 200 000 CHF
7	Purchase order for non-Member State	IPT-PI Head of Group REPLACING SIGNATURE: IPT-PI Head of Section	n.a.	n.a.	n.a.	n.a.
8	Single/sole source		Any purchaser	IPT-PI Head of Section	IPT-PI Head of Group REPLACING SIGNATURE: IPT-PI Head of Section	IPT Head of Department REPLACING SIGNATURE: IPT-PI Head of Group
9	Advance payment without immediate exchange value (no limit)	IPT Head of Department REPLACING SIGNATURE: IPT-PI Head of Group FAP Head of Department				

Signature rights are attributed to employed members of personnel after their probation period.

2.2. Knowledge Transfer

2.2.1. Knowledge transfer contracts and amendments

Category	Signature(s)	Replacing signature
KT partnerships: - Collaborative R&D - Contract research - Service contract - Consultancy contract - Other KT partnerships	IPT Department Head <i>or</i> KT Group Leader	Deputy KT Group Leader
For KE and KM agreements with a foreseen expenditure exceeding 100kCHF, the signature of both the IPT Head of Department and the KT Group leader is required.	IPT Department Head and KT Group Leader	Deputy KT Group Leader or IPT-PI Group leader
Licence	IPT Department Head <i>or</i> KT Group Leader	Deputy KT Group Leader
Letter licence <i>(Used only for free, non-exclusive and non-commercial licences)</i>	KT Officer	

2.2.2. IP protection and registration

Category	Signature	Replacing signature
Co-ownership and exploitation agreements of Intellectual Property	IPT Department Head <i>or</i> KT Group Leader	Deputy KT Group Leader
Assignments of IP rights	IPT Department Head <i>or</i> KT Group Leader	Deputy KT Group Leader
Documents related to the registration of IP rights	IPT Department Head <i>or</i> KT Group Leader	Deputy KT Group Leader

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3. FINANCE AND ADMINISTRATIVE PROCESSES DEPARTMENT

3.1. Payments, transfer of funds and treasury operations

All payments, transfers of funds and treasury operations shall be signed by two authorized signatories. Authorized signatories are, with the exception of the salaries (see 1.1) and cash vouchers (1.2):

Raphaël BELLO
Sylvie DETHURENS
Fabiola GIANOTTI
Sylvie PRODON
Kasia POKORSKA
Carmelo SAITTA
Florian SONNEMANN

All payments made by virtual card are initiated by the designated cardholder of the department who places the order and shall be signed by two authorized signatories as mentioned above.

3.1.1. Salaries

Salaries shall be signed by two authorized signatories, as follows:

<i>First signatories</i>	<i>Second signatories</i>
Raphaël BELLO	Raphaël BELLO
Fabiola GIANOTTI	Fabiola GIANOTTI
Kasia POKORSKA	Sylvie PRODON
Carmelo SAITTA	Kasia POKORSKA
Florian SONNEMANN	Carmelo SAITTA
	Florian SONNEMANN

3.1.2. Cash vouchers

<i>Up to 10 000 CHF</i>	<i>First signatories</i>	<i>Second signatories</i>
Dual signatories	Marie ABREUX Jekaterina INOSTRANSTEV Florence MOURA	Sylvie DETHURENS Jan ROBINSON Sylvie PRODON Karin GACHET Ludovic GOMIS Kasia POKORSKA Carmelo SAITTA Florian SONNEMANN
<i>Exceeding 10 000 CHF</i>	<i>First signatories</i>	<i>Second signatories</i>
Dual signatories	Raphaël BELLO Kasia POKORSKA Carmelo SAITTA Florian SONNEMANN	Raphaël BELLO Kasia POKORSKA Carmelo SAITTA Florian SONNEMANN

3.2. New bank relationship

Any new bank relationship shall be approved conjointly by Florian SONNEMANN and Fabiola GIANOTTI or Raphaël BELLO.

3.3. Opening of a new bank account

The opening of any new bank account shall require the prior approval of Florian SONNEMANN

3.4. Bank guarantees (including drawing on a bank guarantee) and letters of credit

Raphaël BELLO
Fabiola GIANOTTI
Sylvie PRODON
Kasia POKORSKA
Carmelo SAITTA
Florian SONNEMANN

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4. INFORMATION TECHNOLOGY DEPARTMENT

Category	Signature(s)	Replacing signature
Licence agreements in the area of Information Technologies not subject to contractual agreement	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ
Requests for radio-frequencies allocation to the OFCOM and the ANFR	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ
Framework collaboration agreements (and respective addendums)	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ
MoU's related to IT activities	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ
NDA's related to IT activities	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ
CERN openlab Framework Agreements and Project Agreements	IT Department Head Enrica PORCARI	Maite BARROSO LOPEZ

* * * * *

5. CERN SCIENCE GATEWAY

The Science Gateway (SGW) Management team are authorised to:

- a. Approve bookings of the SGW
- b. Sign agreements for use of the SGW, including financial amounts to be paid to CERN
- c. Make urgent commitments needed for the running of the SGW

Nominated people:

Group Leader (François BRIARD)

Deputy-Group Leader (Charles-Henri DENARIE)

* * * * *

B. CERN & SOCIETY FOUNDATION

1. Payments, transfer of funds and treasury operations

All payments, transfers of funds and treasury operations shall be signed by two authorized signatories.

Authorized signatories are:

Raphaël BELLO
Sylvie DETHURENS
Fabiola GIANOTTI
Sylvie PRODON
Kasia POKORSKA
Carmelo SAITTA
Florian SONNEMANN

2. New bank relationship

Any new bank relationship shall be approved conjointly by two of the below signatories:

Jean-Marc TRISCONÉ
Eric CORNUZ
Fabiola GIANOTTI
Fridolin DITTUS
Michel SPIRO
Daphné DE LALEU

3. Opening of a new bank account

The opening of any new bank account shall require the prior approval of two of the below signatories:

Jean-Marc TRISCONÉ
Eric CORNUZ
Fabiola GIANOTTI
Fridolin DITTUS
Michel SPIRO
Daphné DE LALEU

4. Fundraising agreements and administrative actions

The following people is authorized to enter into fundraising agreements on behalf of CERN and/or the CERN & Society Foundation; and to sign all administrative actions related to the CERN & Society Foundation, except payments, transfers of funds and treasury operations:

Charlotte LINDBERG WARAKAULLE
Barbara SOLICH